



October 4, 2020

Dear Catholic Schools of Broome County Community,

On **Sunday, October 4th, 2020**, we were notified by the Broome County Health Department (BCHD) that our school district has two confirmed cases of COVID-19 at Seton Catholic Central. We are working with the BCHD on proper procedures for all faculty, staff, and students regarding quarantining and testing. The impacted individuals have been or are in the process of being notified.

Earlier today, Principal Martinkovic notified Seton Catholic Central families of the first case. We are working with the BCHD to identify any exposure in the school building through contact tracing; however, it is likely that the teacher was not in the building while exposed.

This evening we were notified by the BCHD of a second confirmed case. We are working to notify all impacted faculty, staff and students. In assessing next steps, we have taken several factors into consideration: number of students and faculty impacted, number of faculty able to teach in person at this time, Broome County rising infection rates and the recent stay home request by County Executive Jason Garnar. **We have decided that grades 7-12 at Seton Catholic Central will be switching to remote learning and return to face-to-face on Wednesday, October 14, 2020.** Since the Columbus Day break has already been scheduled during this period, we can limit the number of face-to-face school days missed to five days. Please know that this was not an easy decision, however, we feel it is the best course of action at this time with a focus on the health and safety of students, faculty and staff.

We will continue monitoring the situation and working with health officials to determine whether additional actions are necessary. We will notify the Seton Catholic Central community immediately of any interruptions to the school schedule. If additional actions become necessary, we will immediately notify parents, faculty and staff using our usual communication channels.

We appreciate your patience and cooperation, as we know this is a serious matter of great concern to many of you. Please contact the school COVID Coordinator, Kimberly Johnson at 607.768.2926 or [kejohnson@syrdiocese.org](mailto:kejohnson@syrdiocese.org) if you have any questions/concerns.

Sincerely,

A handwritten signature in black ink that reads 'Elizabeth Carter'.

Elizabeth Carter, PhD  
President, Catholic Schools of Broome County

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