



Below are a series of steps that the CSBC are taking to protect our students, teachers and staff. These protocols are following the guidance from the CDC, BCHD and NYS. Please remember that these protocols/guidance can change throughout the year. If you have any questions please contact me at [mmartinkovic@syrdiocese.org](mailto:mmartinkovic@syrdiocese.org) or call at (607) 723-5307.

**Masks:** All people who enter the building will be required to wear masks regardless of vaccination status. This includes all school related events. Masks are not required for anyone while outside.

**Social Distancing:** While masked in the classrooms we will remain 3 feet social distancing as best as possible. When students have their masks off eating, they will be six feet apart. (cafeteria)

**Cleaning:** We will maintain our cleaning procedures from last year. This includes but not limited to cleaning and disinfecting desks, the use of industrial cleaning spray to clean rooms daily, and simple hygiene reinforcement like washing hands. We will also be inspecting bathrooms throughout the day to maintain cleanliness.

**Arrival:** Please arrive at the front doors if you are dropping off your student or if a student is driving. First period starts at 8:13 am.

**Departure:** Students can exit through any of the doors at 3:00 pm

**Visitors:** All visitors will be required to wear a mask regardless of vaccination status. If a parent needs to drop off a forgotten item please leave it at the office and we will make sure the student gets their item. All meetings with teachers, staff, or administration will need to be scheduled. No "Drop-In" meetings are allowed.

**Classroom Arrangement:** Students will be seated 3 feet apart from each other.

**Lunch:** Seats will be 6 ft apart. Similar to last year.

Transportation: Transportation to and from school is the responsibility of the public school district where you reside. (Except Norwich Students) Students wear masks on the buses.

COVID-19 Tracing: Mrs. Kim Johnson is serving as our COVID-19 Coordinator. She will be our contact with BCHD on quarantining and tracing. Her contact information is [kejohnsn@syrdiocese.org](mailto:kejohnsn@syrdiocese.org).

Remote Learning: There is no plan to continue the synchronous learning model that we followed last year. However, if a student is quarantined by the BCHD, SCC will provide remote learning for that student during their quarantine time. We will need documentation from BCHD about the quarantine. Also, if a student is diagnosed with COVID-19, SCC will offer a remote option for that student. We will also need documentation from BCHD/Medical Provider of diagnosis.