Dear Parents or Guardians of Saint James School,

With a new school year ahead of us we would like to take the opportunity to go over our lunch program.

We should all be aware of the importance of eating healthy meals. Studies have proven that students who eat healthy perform better in the classroom. Our goal is to provide healthy, well balanced meals that allow children to make healthy choices. We follow all regulations and guidelines set forth by New York State Child Nutrition.

School lunches will be served each day that school is in session. School lunches which includes milk or Lactaid can be purchased for **$2.75** for students and $3.75 for adults. Milk, Lactaid, 100% fruit juice or water is offered at .50 for students who bring their lunch. Any of these may be deducted from their lunch account. We offer a variety of alternate entrees each day. The students can order any of the alternate entrees in the morning during homeroom.

Ice Cream will be available for purchase only on Wednesdays. The prices will range from $.50-$.75. We believe that this is a parent controlled choice and will therefore not allow students to use their lunch accounts for ice creampurchases. Only cash will be accepted.

**Please review the following information regarding our lunch program policies.**

* All lunches may be paid on a daily, weekly or monthly basis. We encourage a monthly payment as this eliminates the need for you to find change every morning or the money getting lost in folders or backpacks. This is especially encouraged for the younger students. We will carry balances forward month to month if a child is absent or chooses not to buy on a particular day.
* Payments may be made by cash or check. Make checks payable to St. James Lunch Program. A single payment can be made for families with multiple children and the money will be distributed to each child’s account.
* When accounts are low or students are charging we will send notices home in their Thursday Communicator.

An application for free and reduced lunches is attached. We encourage any family in need to apply. Applications are due by October 15, 2018. Any student who was free or reduced last year is eligible until October 15, 2018. All applications and information is strictly confidential.

If you have any questions at any time please do not hesitate to call at school at 797-5444.

Thank you,

Josephine Olsen

**Non-Discrimination Statement**

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      (1) mail: U.S. Department of Agriculture

                   Office of the Assistant Secretary for Civil Rights

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                    Washington, D.C. 20250-9410;

       (2) fax: [(202) 690-7442](tel:%28202%29%20690-7442); or

       (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

***This institution is an equal opportunity provider.***