



Catholic Schools of Broome County

Inspiring Leadership, Enriching Lives

Reopening Plans

September 2020

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Current NYS Guidance

- Schools in regions in Phase IV can reopen
- Daily infection rate must remain below 5 percent (14-day average)
- Schools will close if regional infection rate rises over 9 percent
- Must follow DOH and Reimagine Education Advisory Council Guidance and Guiding Principles
- Governor's next announcement expected on 8/7/20

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Designing CSBC Reopening Plans

- Analyzed all survey results from stakeholders (parent specific data on next page)
- Followed NYS & DOH guidance for student safety and well-being
- Maintained equitable education for all students
- Appointed school COVID Coordinators
- Designed classrooms with students at least 6 feet apart
- Purchased enhanced technology to deliver remote synchronous learning
- Gained experience with social distancing through in-person summer camp (smaller group)
- Reviewed plans with school board

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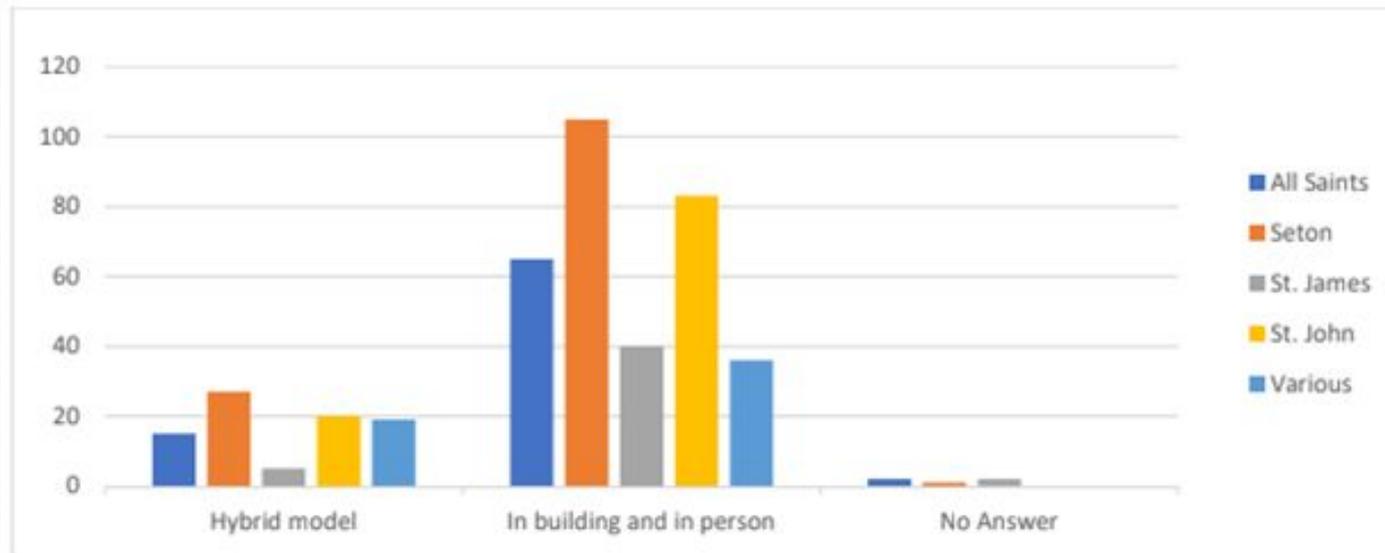
Parent Survey Results

(Regarding Educational Model Preference)

Parent Survey Results – Aug 5, 2020

Note: "Various" refers to families who have children at more than 1 school

LEARNING OPTION	All Saints	Seton	St. James	St. John	Various	Grand Total
Hybrid model	15	27	5	20	19	86
In building and in person	65	105	40	83	36	329
No Answer	2	1	2	0	0	5
Grand Total	82	133	47	103	55	420





Definitions (Learning Environment)

Cohort - a group of students in the same grade who learn together. Our elementary school cohorts will allow students to remain socially distant while they learn. They will learn and eat together and they will not have contact with children in other grade levels.

Face-to-face learning: The traditional model of instruction in which students are present in their classrooms with desks which are spaced at least 6 feet apart (see upcoming slides for information on face coverings and safety measures). At the same time within the classroom, faculty will teach the remote learners who are virtually attending. Both the face-to-face and remote schedules will be the same.

Remote Synchronous Instruction - Courses are delivered both in person and online at the same time by the same faculty member. Face-to-face classes are streamed live with remote students participating from home. Direct instruction will also be recorded for later playback. Teachers interact with both face-to-face and remote synchronous learners, through Google Classroom/Meets platform. Students who are working remotely will be able to participate in live discussion and learning with their fellow classmates.



Definitions (Health Terms)

Close contact - Being within 6 ft of a person displaying symptoms of COVID-19 or someone who has tested positive of COVID-19

Proximate contact - Being in the same enclosed environment such as a classroom, office, or gatherings but greater than 6 ft from a person displaying symptoms of COVID-19 or someone who has tested positive for COVID-19

Mandatory quarantine - required for a person who “has been in close contact (closer than 6 feet) with someone who is positive, but is not displaying symptoms for COVID-19; or person has traveled to countries or states while COVID-19 was prevalent (per NYS regulations) and is displaying symptoms of COVID-19

Precautionary quarantine - required for a person who “meets one or more of the following criteria: (i) has traveled to countries or states while COVID-19 was prevalent (per NYS regulations), but is not displaying symptoms; or (ii) is known to have had a proximate exposure to a positive person but has not had direct contact with a positive person and is not displaying symptoms”



CSBC Education Model

Students/families will be asked to complete a survey to officially choose one of the following education models for 5-day a week instruction.



Face-to-face Instruction (in building)

OR



Remote Synchronous Instruction (at home)

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Elementary Daily Schedule

- School will begin at 8:15 a.m. and end at 2:45 p.m.
- Students will receive the full complement of academic subjects and participate in “Specials” classes.
- Regardless of whether students are face-to-face or remote learners, they will follow the same daily schedule with built-in breaks.
- CSBC elementary school teachers will communicate class schedules prior to the start of school.

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Secondary Daily Schedule

Seton Catholic Central 2020-2021 Bell Schedule

All students whether you are attending in person classes or virtual will follow this schedule.

PERIOD	REGULAR 42-minute classes	1-HOUR DELAY 35-minute classes	2-HOUR DELAY 28-minute classes	PERIOD	HOUSE MEETINGS 37-minute classes	PM MASS 35-minute classes
AM BELL	8:10	9:10	10:10	AM BELL	8:10	8:10
PERIOD A / 1	8:13 – 9:00	9:13 – 9:53	10:13 – 10:46	PERIOD A / 1	8:13 - 8:54	8:13 – 8:50
PERIOD B / 2	9:03 – 9:45	9:56 – 10:31	10:49 – 11:17	PERIOD B / 2	8:57- 9:34	8:53 – 9:28
PERIOD C / 3	9:48 – 10:30	10:34 – 11:09	11:20 – 11:48	PERIOD C / 3	9:37 - 10:14	9:31 – 10:06
PERIOD D / 4	10:33 – 11:15	11:12 – 11:47	11:51 – 12:19	PERIOD D / 4	10:17 - 10:54	10:09 – 10:44
PERIOD E / 5	11:18–12:00	11:50 – 12:25	12:22 – 12:51	PERIOD E / 5	10:57 - 11:34	10:47 – 11:22
PERIOD F / 6	12:03–12:45	12:28 – 1:03	12:54 -1:23	PERIOD F / 6	11:37 - 12:14	11:25 – 12:00
PERIOD G / 7	12:48 – 1:30	1:06 – 1:41	1:26 – 1:55	PERIOD G / 7	12:17 - 12:54	12:03 – 12:38
PERIOD H / 8	1:33 – 2:15	1:44 – 2:19	1:58 - 2:26	HOUSE MTGS/MASS	12:57 - 1:34	12:42 – 1:42
PERIOD I / 9	2:18 – 3:00	2:21 – 3:00	2:29 - 3:00	PERIOD H / 8	1:37 - 2:14	1:45 – 2:20
				PERIOD I / 9	2:17 - 3:00	2:23 - 3:00
DISMISSAL	3:00 PM	3:00 PM	3:00 PM	DISMISSAL	3:00 PM	3:00 PM

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Remote Learning Expectations-Faculty

- Teachers will include both remote and face-to-face learners in each class
- Teachers will provide most materials in digital format
- Teachers will design engaging format that is not limited to direct instruction
- Remote learning days COUNT towards 180 required days of attendance
- Use of Google Classroom is mandatory for all teachers
- Student expectations for remote learning will be posted on Google Classroom

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Remote Learning Expectations for Parent/Guardians

- We appreciate parents'/guardians' help with younger students in accessing technology.
- We also appreciate your support in holding all students accountable.
- Even though your child is learning remotely, please do not hesitate to ask questions about their assignments.
- Please contact the schools if you or your child are having difficulty with technology.
- Parents/guardians should not be placed in the role of teaching; students once given instruction should be able to independently carry out the tasks assigned by teachers including access to the material.
- Here is a helpful video for [Google Classroom](#) to assist you. Please have your child show you that they are able to access their Google Classroom and contact your child's teacher if they need assistance. If needed, training for parents/guardians/guardians will be available through Google Meets.



Remote Learning Expectations for Students

- Students are expected to attend classes everyday and the remote schedule will follow the face-to-face class schedule.
- Remote breaks will be scheduled for lunch, recess, independent work time and change of classes. Opportunities for morning prayer and Pledge of Allegiance will be offered.
- Students are expected to keep their **video** presence active and unmuted.
- Academic honesty policies are expected to be followed by remote learners as with face-to-face learners.
- Students must keep their cameras active during proctored testing.
- It is expected that students will complete assignments for ALL classes during this remote learning experience.
- Students will be held accountable for work during this time.
- Students should log in each day to view assignments, and complete them in a timely fashion.
- Students (and/or parents/guardians) should contact the teacher via email or Google Meet with questions or concerns regarding assignments. Teachers will remain available via email throughout the school day.
- Schools will supply a Chromebook to all remote learners

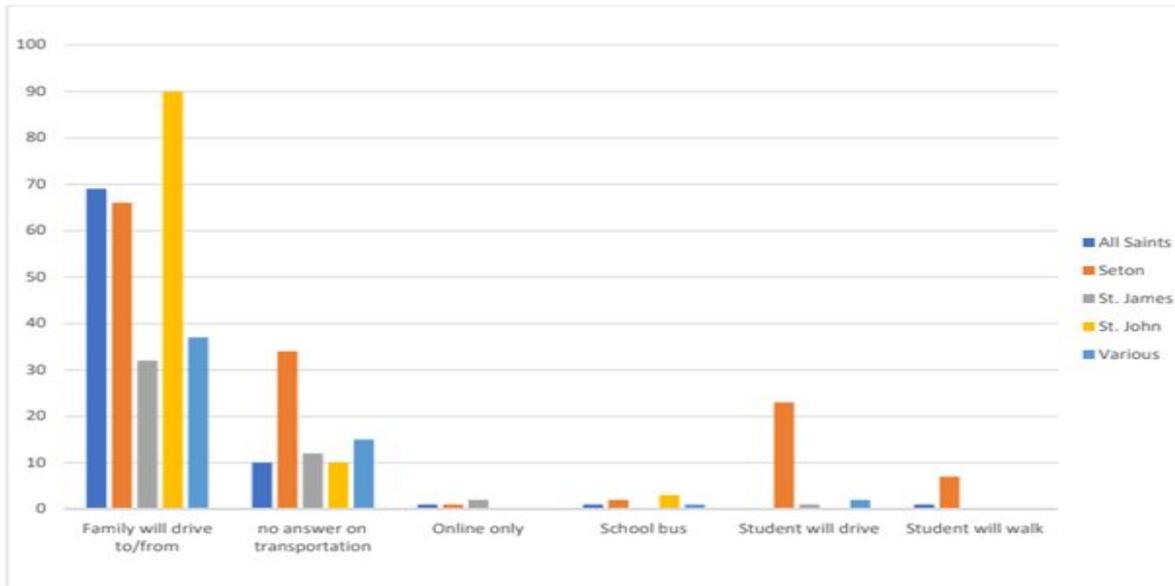
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Bus Transportation

- Bus Transportation will continue to be provided by public schools and follow their safety protocols.
- Results of parent survey question regarding transportation are below.

TRANSPORTATION	All Saints	Seton	St. James	St. John	Various	Grand Total
Family will drive to/from	69	66	32	90	37	294
no answer on transportation	10	34	12	10	15	81
Online only	1	1	2	0	0	4
School bus	1	2	0	3	1	7
Student will drive	0	23	1	0	2	26
Student will walk	1	7	0	0	0	8
Grand Total	82	133	47	103	55	420



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Daily Required Screenings

By bringing your child to a CSBC school you attest to the following:

- Neither you or any member of your household has come in close contact (6 ft or less for at least 10 minutes) in the last 14 days with someone diagnosed with COVID-19
- A health care provider or health department has not advised you to quarantine.
- Neither you or a member of your household has been diagnosed with COVID-19
- Your child is not medicated to treat COVID-19 like symptoms
- **You have not traveled to a state or country with widespread community transmission of COVID-19 within 14 days (per NYS regulations).**
- None of the these symptoms currently manifest in students you are dropping off:
 - Fever
 - Chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Loss of taste or smell
 - Diarrhea

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Upon Arrival

- Follow school parent drop off protocol (school specific information forthcoming):
 - Appropriate checkpoints will be identified and communicated
 - Parents/guardians are not permitted to enter the building without an appt.
 - All students will wear a face covering when entering and exiting the building
 - All children will walk independently to their classrooms (staff will assist younger children)
 - Inspection for flushed cheeks and fatigue will occur
 - Temperature will be checked daily for all staff and students (parents should wait for temperature check to be completed)
 - Nonessential visitors are not permitted without an appointment
 - Anyone with a fever of 100 degrees or higher will not be permitted
 - If child becomes sick after arrival, they will be sent to the isolation room and parents/guardians will be called

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Social Distancing & Face Coverings

The CSBC understands that COVID-19 can be spread by people who do not have symptoms and do not know they are infected. Face coverings provide a layer of support to help prevent the respiratory droplets from traveling in the air and onto other people. For these reasons, we are requiring everyone to practice social distancing (staying at least 6 feet away from other people) and wear face coverings at all times in our schools except during designated mask break times.

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Classrooms

- Classrooms have been designed to maintain social distancing and all students will be spaced at least six feet apart.
- Face coverings are required except for designated breaks (we are working towards creative solutions for outdoor and other social distancing breaks).
- Specifics for Pre-K students will be forthcoming in accordance with NYS & DOH guidelines.
- Hand sanitizer and disinfecting wipes are located in each classroom.
- Elementary students will spend the day with their classroom cohorts and not be moving to different classrooms; instead teachers will be rotating.
- Keeping students with their cohorts limits their exposure to a smaller group.
- Doors and windows will be opened (weather permitting) to promote ventilation and air flow.
- All students will have individualized sets of classroom materials.
- Teachers will create opportunities for students to participate in developmentally appropriate activities throughout the day.



Hallways

- Masks must be worn at all times
- Hallways will be split with one way traffic pattern on each side
- Markings promoting social distancing will be placed on the floor
- Staggered release times will limit hallway interactions
- Students will have extended time to reach next class without being considered late to class
- Lockers will not be used

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Cafeteria

- School prepared meals will be provided as in the past and students are still permitted to bring their lunch.
- Elementary students will spend the day with their classroom cohorts and will not be moving to different classrooms, teachers will be rotating, some cohorts may be eating in their classrooms and some social distanced in the cafeteria (more specific information to follow).
- Seton students will be socially distanced in the cafeteria while eating. Additional lunch times have been scheduled.

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Hygiene, Cleaning & Disinfection Plans

- Stockpile cleaning supplies for all schools up until January 2021.
- Train custodians in disinfecting and enhanced cleaning protocols.
- Sanitize frequently touched areas in Seton classrooms between classes.
- Educate students about health and safety practices.
- Disinfect elementary classrooms each evening (elementary students will remain with their class cohorts during the day).
- Stock and disinfect restrooms on hourly rotations.
- Disinfect hallways and shared spaces throughout the day.

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COVID-19 Communication

Person A

- Confirmed Case
- Required to be in isolation



Person B

- Contact with a confirmed Case
- Required to be in mandatory (direct contact) or precautionary (proximate contact) quarantine



Person C

- Contact of a Contact
- Unless Person B has or develops symptoms of COVID-19, or tests positive for COVID-19, Person C is not subject to quarantine

Person A is diagnosed with laboratory-confirmed COVID-19. If Person B had contact, close* or proximate**, with Person A, Person B would be subject to mandatory quarantine*** (if close contact) or precautionary quarantine**** (if proximate contact).

Any individual (Person C) who is a contact of Person B (i.e. spouse, children, co-workers, etc.) is considered a “contact of a contact”. Person C is not at risk for infection and would not be subject to quarantine unless Person B had or developed symptoms, or tested positive for the virus causing COVID-19.

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COVID-19 Communication

In accordance with the Department of Health and the CDC:

- Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms
- Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health
- Families/guardians will be notified if a Person A has been in contact with their child which makes their child a Person B. Any student or staff identified as a Person A or B will need to be quarantined for 14 days.

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What if NYS schools are required to close due to COVID-19?

If schools are closed by a governmental agency, we are prepared to seamlessly transition to remote learning. All students will continue to follow their schedule virtually using the 20/21 protocols that are being put in place for synchronous remote learning. Teachers will continue teaching the same schedule they were teaching before the shut-down.

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Stay Tuned...

- This is an evolving document which may change as NYS guidelines change.
- Reopening plans will be posted on our website once approved.
- You will be receiving more specific building protocols/routines from your Principals over the next few weeks.
- You will also be asked to choose face-to-face or remote learning in the online survey that you received along with this document.

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Resources



[Broome County Health Department](#)



[NYS Department of Health](#)



[CDC: COVID-19](#)



[Catholic Schools of Broome County](#)

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