



2018-2019 General Information to start the year

School Mass

We are fortunate to celebrate Mass 2 times per month, and on Holy Days of Obligation. The Mass schedule is posted in several locations. Various grade levels take roles to help proclaim the word.

This year, in addition to Fr. Charles, we welcome Fr. Peter Tassini. We look forward to having Fr. Peter's presence at Mass, Confession and in Religion classes.

*****NEW MASS TIME 1:45 PM**

Welcome to School!

September 5 First day for Grades Preschool 4s/TK and K-6

September 10 First day for 3s PreSchool

September 11 First day for 2s Preschool

September 12 & 26 @ 1:45 PM School Masses

September 25 @ 6:30-7:30 PM Grade K-6 Curriculum Night

Typical Day Preschool/TK

8:20 Arrival/Parents drop off to classrooms

11:00 ½ day student pick up

11:25 AM-11:55 AM-Lunch

2:45 PM- pick up/move to after school

Typical Day K-6

7:45 -8:15 AM

- Students in grades 1-6 will be supervised in the gym.
- Grade K supervised in Before School Care

8:15 AM- students move to homerooms and begin their Morning Procedures

8:30 AM-Whole school Morning Prayers and Announcements begin

11:15 AM - Lunch grades 4-6

11:55 AM - Lunch Kindergarten and 1st grade

12:15 PM - Lunch grade 2 and 3

3:00 PM Regular School Day ends-End of the Day Prayers

BEFORE SCHOOL CARE -Begins September 5, 2018

**** New location**-the Before and After School Room on the Ground Floor. Children can be dropped off at the Lester Avenue door or at the Main Entrance



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Morning Procedures

Below are a few reminders for morning drop off for those that transport their own children to St. James, on regular school days.

There is the natural 'loop' so you can drive in by the church, drop off and drive out by the parish office.

<p>3s, PreSchool and TK Families escort their students to their class. 8:20 AM Doors Open 8:30 School wide prayers Please use the west and east doors as you exit the building. 11:00 AM-pick up for ½ day students.</p>	<p>Before School Care-in BASC Room on Ground Floor 7 AM - 8:15 AM Before school for 4s-K 7 AM- 7:45 AM Before school for 1-6 7:45 AM-8:15 PM 1-6 supervised in gym by staff</p>	<p>K-6 7 AM- 7:50 AM 1st door locked- 1 staff present at door or right inside by office 7:45 AM -8:25 AM: doors staffed by 2 adults, 1 at door, 1 in hall 8:25 AM and later: doors locked and 1 adult present inside by office (student is now tardy) 8:30 School wide Morning Prayer</p>
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Dismissal: Beginning at 3 PM students in grades K-6 will be dismissed out the east door (by the church). Please drive slowly, if you are not waiting in your car. All children are supervised by staff.

Before and After School Care: Begin on the first day of school (9/5/18).

You can find applications on our website or ask in the Main Office.

Cafeteria:

School Lunches are prepared by our cafeteria staff in order to meet the NY State nutrition guidelines.

We encourage you to PRE-PAY for your child's lunches.

Ice Cream is served on Wednesdays for grades K-6

Volunteers

One of the foundations of the Catholic Schools is community and family involvement. We are always in need of volunteers to help out in the cafeteria, with PTO projects and class activities. If this is something you are interested in doing with your child's class all volunteers must attend Diocesan Safe Environments training. We hope to have a list of opportunities at our Curriculum Evening-Tuesday, September 25, 2018.



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Forms

You will have received in this email the forms that need to be completed and returned to school.

Please have your child bring these forms to school by September 14, 2018.

Some forms include:

- Emergency Contact Form
- Planner Fee sheet (grades 2-6)
- Photo/Social Media Release Form
- Responsible Use Policy-Technology/Computer use forms (there are 2) (K-6)